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## **CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY - VIJAN HOTELS PVT. LTD.**

*(Pursuant to Section 135 of the Companies Act, 2013 and the Companies (Corporate Social Responsibility Policy) Rules, 2014, as amended)*

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### **1. PREAMBLE**

This Corporate Social Responsibility (CSR) Policy has been formulated in accordance with the provisions of **Section 135 of the Companies Act, 2013** read with the **Companies (Corporate Social Responsibility Policy) Rules, 2014**, as amended from time to time.

The Policy lays down the guiding principles for undertaking CSR activities by **Vijan Hotels Pvt. Ltd.** and defines the framework for identification, implementation, monitoring, and reporting of CSR projects.

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### **2. CSR PHILOSOPHY**

Vijan Hotels Pvt. Ltd. is committed to contributing towards sustainable development and inclusive growth in line with its *Good & Green* vision. The Company believes in conducting business in a socially responsible manner by integrating social, environmental, and ethical concerns into its operations.

The Company endeavors to positively impact society through initiatives focused on education, healthcare, environmental sustainability, and community development, while operating with integrity, accountability, and respect for human rights.

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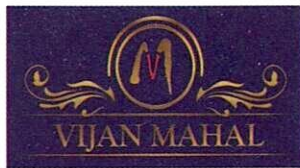
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### 3. DEFINITIONS

For the purpose of this Policy, unless the context otherwise requires:

- a. **"Act"** means the Companies Act, 2013 and amendments thereto.
- b. **"Board"** means the Board of Directors of the Company.
- c. **"CSR Committee"** means the Corporate Social Responsibility Committee constituted under Section 135 of the Act.
- d. **"CSR Rules"** means the Companies (Corporate Social Responsibility Policy) Rules, 2014, as amended.
- e. **"Net Profit"** means net profit as defined under Section 198 of the Act.
- f. **"Ongoing Project"** shall have the meaning assigned to it under the CSR Rules.

Words and expressions not defined herein shall have the meanings assigned under the Act or CSR Rules.

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### 4. APPLICABILITY

This Policy shall apply to the Company as it falls within the ambit of **Section 135(1)** of the Companies Act, 2013.

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### 5. OBJECTIVES OF THE POLICY

The objectives of this CSR Policy are to:

- Lay down a structured approach for CSR activities of the Company
- Ensure compliance with Section 135 of the Act and CSR Rules
- Undertake CSR projects in line with Schedule VII of the Act
- Ensure transparent monitoring and reporting of CSR initiatives
- Promote sustainable development and social welfare

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## 6. CSR COMMITTEE

### 6.1 Constitution

The CSR Committee of the Company is constituted by the Board pursuant to Section 135 of the Act.

#### Composition of CSR Committee:

S. No.	Name	Designation
1	Mr. Sandip Vijan	Director
2	Mrs. Indra Vijan	Director

### 6.2 Roles and Responsibilities

The CSR Committee shall:

- Formulate and recommend the CSR Policy to the Board
- Recommend CSR projects or programs in accordance with Schedule VII
- Recommend the amount of CSR expenditure
- Monitor the CSR Policy and projects from time to time
- Ensure compliance with the Act and CSR Rules
- Institute a transparent monitoring mechanism

## 7. CSR ACTIVITIES

The Company shall undertake CSR activities as specified under **Schedule VII of the Companies Act, 2013**, including but not limited to:

- Promotion of education

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- Promotion of healthcare and sanitation
- Environmental sustainability
- Social welfare and community development

CSR activities shall be undertaken **only in India**.

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## 8. CSR IMPLEMENTATION

CSR activities may be implemented:

- Directly by the Company, or
- Through eligible implementing agencies as prescribed under Rule 4 of CSR Rules

The Company may collaborate with other companies for undertaking CSR projects, subject to compliance with CSR Rules.

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## 9. ANNUAL ACTION PLAN

The CSR Committee shall formulate and recommend to the Board an **Annual Action Plan**, which shall include:

- List of approved CSR projects/programs
- Manner of execution
- Implementation schedules
- Monitoring and reporting mechanism
- Details of ongoing projects, if any

The Board may alter the Annual Action Plan based on reasonable justification.

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## 10. CSR EXPENDITURE

The Company shall ensure spending of at least **2% of the average net profits** of the Company made during the three immediately preceding financial years, in accordance with Section 135(5) of the Act.

CSR expenditure shall include:

- Direct project costs
- Administrative overheads (as per limits prescribed under CSR Rules)

Any surplus arising out of CSR activities shall be **reinvested in CSR** and shall not form part of business profits.

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## 11. UNSPENT CSR AMOUNT

- Unspent CSR amount relating to **ongoing projects** shall be transferred to the **Unspent CSR Account** within the prescribed timelines.
- Other unspent CSR amounts shall be transferred to a fund specified in Schedule VII.

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## 12. MONITORING AND REPORTING

### 12.1 Internal Monitoring Team

The Company has constituted an Internal Working and Monitoring Team comprising:

- Mrs. Shweta Vijan
- Mr. Mumtaz Ali
- Mrs. Balwinder Kaur

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The team shall submit progress reports to the CSR Committee at least once every six months.

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### 13. CSR REPORTING

The CSR activities and expenditure shall be disclosed in:

- **Board's Report** in the prescribed format
- **Company's website**, if applicable

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### 14. AMENDMENT AND REVIEW

The Board of Directors may amend this CSR Policy at any time based on:

- Recommendations of the CSR Committee
- Amendments to the Companies Act or CSR Rules
- Government notifications or circulars

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### 15. EFFECTIVE DATE

This CSR Policy shall come into effect from the date of approval by the Board of Directors.

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### **CSR Committee Composition**

Sr. No.	Name of Member	Designation
1	Sandip Vijan	Chairman, Director
2	Indra Vijan	Member, Director

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### **CSR PROJECTS APPROVED BY THE BOARD**

Sr. No.	Name of Project	Location of the Project
1	Gau Sewa	Jabalpur, Madhya Pradesh
2	Healthcare to underprivileged kids	Jabalpur, Madhya Pradesh

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